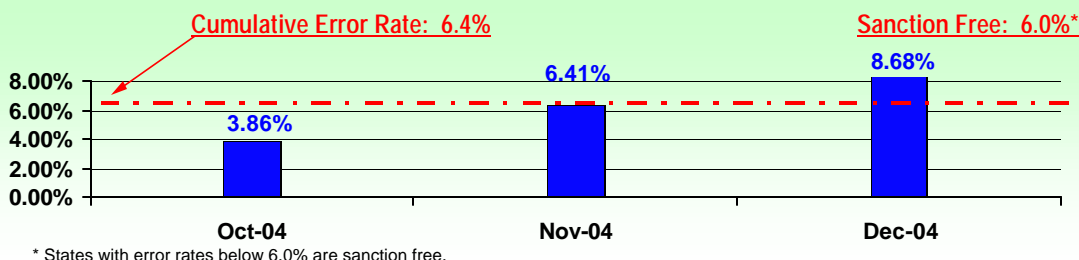


QC/QA NEWSLETTER

"To enrich lives through effective and caring service"

FOOD STAMP QC PAYMENT ERROR RATE FEDERAL FISCAL YEAR 2005



QUICK TIPS - FOOD STAMPS

When a CalWORKs/Food Stamp household assigns child support rights on the CW 2.1, child support payments received directly from a non-household member/absent parent, which must be turned over to the Child Support Services Department (CSSD), are exempted as income regardless of whether the payments are actually turned over to the CSSD. Additionally, child support payments received by the participant from a non-household member/absent parent for MFG child(ren) are also exempted as income for Food Stamp purposes regardless of whether the payments are actually turned over to the CSSD (63-502.122, Call Out 05-03, dated 3/14/05).

When inputting income from Social Security into LEADER, be sure the information is being input to the correct screens, which include the **Unearned Income Summary**, **Income Details**, and **Income Received/Estimated** screens.

When the FS household consists of ineligible noncitizens with income, the rent must be prorated.

The field, # of Households, in the **Shelter/Utilities Expense Information** screen is for the number of households living at the same address.

When a participant gets paid via a personal check, ask what type of work she/he is doing, ask if she/he pays for and provides his/her own tools or equipment needed to perform the job, and if she/he files income tax as a self-employed person. Document your findings in the **Case Comments** screen.

A student attending an institution of higher education shall be eligible to participate in the FS Program if she/he is a recipient of CalWORKs (63-406.215).

When the participant is a Legal Permanent Resident (LPR), be sure the correct date of entry is input in the **Alien Refugee Information** screen.



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